

1.0 CALL TO ORDER

Mayor Anne Eadie called to Order the Committee of the Whole (C O W) meeting of the Council of The Corporation of the Municipality of Kincardine at 5:13 p.m. on Monday, April 15, 2019, in the Council Chambers at the Municipal Administration Centre.

2.0 ROLL CALL

Council Present

Mayor Anne Eadie
Deputy Mayor Marie Wilson
Councillor Maureen Couture
Councillor Dave Cuyler
Councillor Gerry Glover
Councillor Doug Kennedy
Councillor Randy Roppel
Councillor Bill Stewart

Council Absent

Councillor Laura Haight

Staff Present

Sharon Chambers, Chief Administrative Officer
Donna MacDougall, Clerk
Adam Weishar, Director of Public Works

3.0 AMENDMENTS, ADDITIONS OR DELETIONS TO/FROM THE AGENDA

Resolution #04/15/19 C O W - 01

Moved by: Doug Kennedy
Seconded by: Bill Stewart

THAT C O W approve the following addition to the agenda:

- i) 8.1 (E) Investing in Canada Infrastructure Program Application for Funding.

Carried.

4.0 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

5.0 ADOPTION OF MINUTES OF C O W MEETINGS

Resolution #04/15/19 C O W - 02

Moved by: Doug Kennedy
Seconded by: Bill Stewart

THAT the minutes of the C O W meeting held on April 8, 2019 be adopted as printed.

Carried.

6.0 ITEMS FOR DISCUSSION FROM COUNCIL MEETING

7.0 DELEGATIONS

8.0 REPORTS

8.1 Other Areas of Responsibility

- (A) Saugeen Mobility and Regional Transit

Roger Cook, Manager of Saugeen Mobility and Regional Transit, provided report detailing 2018 operations, current fleet complement, rider user fees, Kincardine statistics on number of clients and ridership.

Councillor Cuyler assumed the Chair.

(B) CBO 2019-06

Subject: Signage Request for the Agricultural Building 133 Broadway, Connaught Park

Recommendation: THAT the Council of the Municipality of Kincardine hereby authorize Kincardine Klassics to erect a fascia sign on the Agricultural Building at 133 Broadway Street.

Date to be considered by Council: April 15, 2019

Report Summary: The Agricultural Building located at 133 Broadway Street is owned by the Municipality and operated by the Kincardine Agricultural Society.

Kincardine Klassics have requested to put a sign on the exterior of the agricultural building with their club logo. They have received approval from the Kincardine Agricultural Society to have the sign on the exterior of the building.

The building is owned by the Municipality, therefore, Council approval is required in order to install the sign.

Origin: Kincardine Klassics' Request

Existing Policy: Sign By-law No. 2003-136

Background/Analysis: The Kincardine Klassics Gymnastics Club began operating out of the Agricultural Building in 1996. The Agricultural Building located at 133 Broadway Street is owned by the Municipality and operated by the Kincardine Agricultural Society.

Currently Kincardine Klassics has programs running six days a week, Saturday through Thursday from September to the end of June. The programs include recreation gymnastics for ages 18 months and up and a competitive program that competes annually.

Kincardine Klassics have requested to put a fascia sign on the exterior of the agricultural building with their club logo. They have received approval from the Kincardine Agricultural Society to have the fascia sign on the exterior of the building.

The building is owned by the Municipality, therefore, Council approval is required in order to install the sign.

Community Plan and Integrated Community Sustainability Plan (ICSP) Considerations: NA

Financial Implications: Kincardine Klassics are responsible for all costs related to the sign and permit fees.

Attachments: Kincardine Klassics Sign

Resolution #04/15/19 C O W - 03

Moved by: Maureen Couture

Seconded by: Doug Kennedy

THAT C O W recommend Council accept recommendation as set out in report and consider as a Matter Arising from Committee of the Whole.

Carried.

Mayor Eadie assumed the Chair.

(C) CLE 2019-05

Subject: Request for Memorial Plaque for Charles Mann

Recommendation: WHEREAS a petition, demonstrating community support for a memorial plaque for Charles Mann was provided to Council at their March 04, 2019 meeting;

AND WHEREAS the Arts, Culture and Heritage Committee, at their meeting on April 2, 2019, recommended that Council support the project;

AND WHEREAS \$1,000 has been committed by Bruce Power to the project;

NOW THEREFORE BE IT RESOLVED THAT Council approve a memorial plaque in tribute to Charles Mann to be installed near the flagpole on Harbour Street;

AND FURTHER THAT the remaining funds required for the project be funded from the 2019 operating budget and Staff reconcile the accounts at year-end to determine whether the shortfall would require funding from the contingency reserve.

Date to be considered by Council: April 15, 2019, as a Matter Arising from Committee of the Whole

Report Summary: The Municipality has received a proposal to erect a permanent memorial plaque in memory of Sergeant Charles W. Mann, near the flagpole at the traffic circle on Harbour Street. Mr. Mann served on municipal Council for 27 years with the Town of Kincardine, 13 of them as Mayor. In addition to his service to community, Mr. Mann was a distinguished and decorated Military Veteran as part of the First Special Services Force (FSSF).

The proposal requests municipal support for the project, including a financial contribution, for the erection of this monument, and that the unveiling of the tribute form a part of the Canada Day Ceremonies in 2019.

Origin: Citizen request

Existing Policy: n/a

Background/Analysis: The proposal that a memorial be erected to recognize former Mayor and Veteran Charles Mann came before the Arts, Culture and Heritage Committee in April of 2018. The Committee was supportive of such recognition, and at that time proposed a location of Victoria Park. At the April 2, 2019 meeting of the Arts, Culture and Heritage Committee, the completed proposal was reviewed and the following Resolution #04/02/19 - 03 was passed:

WHEREAS the Arts, Culture and Heritage Committee (ACHC) has reviewed the final proposal for the recognition of Charles Mann;

AND WHEREAS the ACHC recognizes the outstanding lifetime achievements of Charles Mann both in support of his community and country;

NOW THEREFORE BE IT RESOLVED THAT the ACHC recommend that Council support the proposed memorial plaque and location.

The proposal has also been directed to the Canada Day Committee to confirm the tribute could be included as part of the 2019 Canada Day

Program. The decision of the Committee is not known at this time as they do not meet until April 12, 2019. However, their recommendation is expected to be available thereafter.

A petition for the memorial formed part of the March 4, 2019 Council agenda and indicated community support for the project. Additionally, it included letters of support for the project from Mr. Mann's family, the Royal Canadian Legion MacDonald Branch #183, the First Special Service Force Association, Ben Lobb MP Huron-Bruce, Lisa Thompson MPP Huron-Bruce, the Kincardine Scottish Pipe Band, and other individuals and organizations.

The proposal included a letter of no-objection from the Horticultural Society who maintain the gardens in that area, and Staff have no objection to the proposed location of the plaque.

Financial Implications:

With respect to funding, the project does not qualify under the Municipality's Community Investment Grants program, as individuals are not eligible. However, Council may choose to fund the project from another source. The cost of the plaque would be \$5,440 (+ HST) plus staff time would be required for the installation. Bruce Power has committed \$1,000 to the project and the balance would have to be funded by the Municipality. This project was not included in the 2019 budget, and therefore, Council would need to divert funds away from some other initiative in order to fund the balance of the plaque. Possible options include:

- i) Funding from the 2019 operating budget, with the shortfall funded from the contingency reserve if required;
- ii) Funding from a reserve fund (e.g. Tourism Reserve Fund);
- iii) Solicit additional donations and/or sponsorships;
- iv) Defer the project to the 2020 budget.

It is recommended, that if Council wishes to proceed, the plaque be funded from the 2019 operating budget and Staff would reconcile the accounts at year-end to determine whether the shortfall would require funding from the contingency reserve.

A similar plaque was funded and installed by the Municipality for Paul Henderson as part of 2017 Canada Day ceremonies.

To allow time for the acquisition of the plaque prior to this year's Canada Day Ceremony, it is requested that this be considered as a Matter Arising from Committee of the Whole.

**Community Plan and Integrated Community Sustainability Plan (ICSP)
Considerations: n/a**

Financial Implications: The cost of the plaque would be \$5,440 plus HST, and additionally staff time would be required for the installation. Bruce Power has committed \$1,000 to the project with the balance covered by the Municipality.

Attachments: Proposal, quotation, letters of support

Delegation: Andrew McKay indicated his support for recognition of Mr. Mann.

Clerk noted that the Canada Day Committee is supportive of the dedication forming part of the Canada Day 2019 ceremonies.

Resolution #04/15/19 C O W - 04

Moved by: Gerry Glover
Seconded by: Dave Cuyler

THAT C O W recommend Council accept recommendation as set out in the report, amended to include direction that the dedication be part of the Canada Day 2019 ceremonies, and consider as a Matter Arising from Committee of the Whole.

Carried.

(D) CLE 2019-06

Subject: Tiverton Reunion Update and Event Approvals

Recommendation: THAT Council support plans for the events outlined in Report CLE 2019-06 as part of the Tiverton Reunion's June 28 - July 1, 2019 events, pending the organizer meeting requirements set out by municipal Staff;

AND FURTHER THAT Council approve the 2019 Tiverton Reunion's request for the following exemptions to the Alcohol Risk Management Policy:

- 1) Section 1.2 to include the East side of Tiverton Sports Centre as a licensed area;
- 2) Section 3 v) to allow the bar area within the premises to remain open until 2 a.m. for the duration of the event;
- 3) Section 3.3 i) to allow drinks to be served in cans instead of being poured into cups;
- 4) Section 3.4 vi) to allow ticket sales to continue until 1:45 a.m. for the duration of the event;
- 5) Section 3.4 vii) to allow section 3.4 vii) to come into effect at 12:00 a.m. instead of 11:00 p.m.

Date to be considered by Council: April 15, 2019, as a Matter Arising from Committee of the Whole

Report Summary: In preparation for the Tiverton Reunion special event June 28 - July 1, 2019, the Reunion Committee has been working collaboratively with municipal Staff to deal with the number and the variety of activities and events planned. Staff are supportive of the events, pending the organizer meeting specific safety and other requirements.

Origin: Tiverton Reunion requests

Existing Policy: PD.5.2 Special Events

Background/Analysis: As Council will be aware, the Tiverton Reunion is a multi-day festival, held every ten years in the Municipality. The event is scheduled for June 28 through July 1, 2019 and events are planned at the Tiverton Sports Complex.

Council, at the meeting on February 20, 2019, declared the Tiverton Reunion 2019 a Municipally Significant Event.

In light of the event's size, complexity and nature, the Reunion Committee representatives have been meeting with municipal Staff and external agencies to ensure that all laws, regulations and best practices are adhered to.

The Municipality has committed resources including additional parks/public works Staff resources to assist with cleanup of event sites/streets & operation of equipment, equipment resources such as barricades, fencing, picnic tables, garbage cans, bleachers, electricity use at the Tiverton Sports Complex, etc.

As part of the weekend events, the Tiverton Reunion Committee has submitted a request to host a “mud volleyball” tournament. This would involve excavating a portion of land at the Tiverton Sports Complex to use as a mud-pit in which volleyball is played. It is the understanding of Staff that this type of activity has been a part of Tiverton Reunion events in years past. However, as this type of event has not been a part of special events since the development of the Special Events Policy, Staff felt it prudent to secure Council input before either the Municipality or the Reunion committed resources to organizing the Mud Volleyball.

There are a number of factors to be confirmed/resolved before municipal approval should be given, including: detailed drawings of the area to be used; restoration of the land to the pre-Reunion condition; locates of underground infrastructure to prevent damage; waiver and indemnification confirmation; etc.

The Reunion is eager to begin advertising for their events. If supportive of this endeavor, a resolution could be passed to this effect subject to the organizer meeting requirements set out by municipal Staff. Alternatively, Council could direct that Staff work with the Reunion to finalise details with a Staff report to then be provided.

Staff have no concerns with the other proposed event activities which are planned for municipal property. These events include historical displays, a ball hockey tournament, an ambassador competition, various children’s activities, a car show, Nascar Bob, dances, bed races, and a parade.

As part of the Reunion Activities an escape room is also being planned. Staff have worked with the organizer to verify that none of the planned escape room activities would be considered high risk and thus require Council approval. Details of the Escape Room events are not listed to ensure the integrity of the contest.

Staff are working with the Tiverton Reunion Committee to finalise submitted requests to Council which include a street closure, Alcohol Risk Management Policy exemptions, and the hosting of the Canada Day Fireworks at the Tiverton Sports Complex.

The Alcohol Risk Management Policy request includes the following five exemption requests:

1. Section 1.2 Outdoor Facilities for Licensed Events: East side of Tiverton Sports Centre. This area will be fenced and patrolled during the weekend as well as having adequate washroom facilities stationed within the area.
2. Section 3 v) The bar area within the premises shall be closed no later than 2 a.m.
3. Section 3.3 i) That the drinks be served in the cans instead of being poured into cups.
4. Section 3.4 vi) Ticket Sales stop at 1:45 a.m.
5. Section 3.4 vii) Maximum 2 tickets per person sold after 12:00 a.m.

Since two of these requests (location and serving from cans) have not previously been received by Council, the Police Services Board was asked to provide comment. They did so at their meeting of February 27, 2019 by way of the following resolution:

THAT the Kincardine Police Services Board supports the exemptions to the Alcohol Risk Management Policy as outlined in the letter from the Tiverton Reunion Committee.

Staff also have no objection to these exemption requests.

With respect to the request to host the 2019 Canada Day Fireworks in Tiverton, Staff are supportive of this. The Canada Day Committee was asked to provide comments on the feasibility of this. As the Canada Day Committee is scheduled to meet on April 12, 2019, the decision of the Committee is not known at this time, however, it is expected to be available to share at the meeting.

Community Plan and Integrated Community Sustainability Plan (ICSP)

Considerations: Support and enhance volunteerism among the Municipality of Kincardine's community groups, Promote the Municipality of Kincardine as one of the most friendly, welcoming communities in Ontario to live and to visit.

Financial Implications: The Tiverton Reunion Committee has received \$20,000 in festival funding as a grant from the Municipality, as well as a \$20,000 interest-free loan to be repaid in full upon financial close of the Reunion. Excluding Staff time and equipment operating costs, there are no direct costs to the Municipality associated with the proposed events.

Heather Conway and Kelly Glover, Tiverton 2019 Reunion Committee, were in attendance.

Clerk noted that the Canada Day Committee is supportive of the Canada Day fireworks being held in Tiverton as part of the Reunion activities provided organizational requirements are met.

Resolution #04/15/19 C O W - 05

Moved by: Doug Kennedy

Seconded by: Bill Stewart

THAT C O W recommend Council accept recommendation as set out in report, amended to include the Canada Day fireworks being held in Tiverton as part of the Reunion event pending the organizer meeting requirements of Staff, and consider as a Matter Arising from Committee of the Whole.

Carried.

Councillor Stewart assumed the Chair.

(E) PWD 2019-12

Subject: Investing in Canada Infrastructure Program

Recommendation: THAT Council direct staff to make application for Concession 5 Browns Hill Bridge Reconstruction under the ICIP funding program.

Date to be considered by Council: April 15th 2019 as a matter arising.

Report Summary: Staff require direction of Council to prepare and make application under the 2019 Canada Infrastructure Program part of the Rural and Northern Communities Funding stream.

Staff are suggesting Council consider applying for Concession 5 Browns Hill Bridge Reconstruction as it most closely aligns with all criterion for the grant opportunity.

Origin: At the request of Council.

Existing Policy: N/A

Background/Analysis: On April 8th 2019 Council received a report reviewing possible project considerations for the Investing in Canada Infrastructure Program (ICIP) part of the Rural and Northern Communities Funding stream. Applications are due May 14th by 11:59pm. Staff provided two projects that fit within the criterion consisting of criticality of health and/or safety risk,

technical merit and funding need for the proposed project; water, sanitary and storm projects are ineligible. The two projects presented to Council included replacement of Browns Hill Bridge on Concession 5 at an estimated value of \$3,000,000 or Major Rehabilitation of the Queen Street Bridge at an estimated value of \$1,600,000. Both projects are within the 1-5 year needs section from our biennial OSIM inspections.

The Municipality has been unsuccessful with past funding applications related to the Browns Hill Bridge. The Director of Finance previously reported to Council interpretation of the application outcomes having a direct tie to the strong local economy and not necessarily related to the scope of project previously presented. As a result of past applications, the Municipality initiated an Environmental Assessment (EA) which has remained stagnant since 2014. The approach at the time with the EA was to consider alternatives for replacement. To date the Municipality has invested \$72,633 in engineering costs relating to EA work for this structure.

Since it has been a number of years from the EA initiation, the Municipality should consider sending a letter to Agencies, First Nations and Adjacent Property owners advising them of the current status of the EA and advertising a public meeting. Given that closure and removal of the bridge was not contemplated during the initial EA correspondence, it would be only fair to residents that they have an opportunity to provide input on the option that the Municipality considers.

Much of the draft report was completed earlier however would require an update with the change in alternatives to reflect the new recommendation. The budget to finalize the EA for consideration of closure would be in the range of \$10,000 - \$12,000. If the EA is appealed, there would be extra costs to deal with the Part II Order Request.

Hypothetically, if an EA was not initiated then closure of the crossing would not trigger a formal EA as it is a Schedule A+ activity which is pre-approved but requires some form of public notification. However, if the Municipality were to remove the bridge, that would amount to alteration of a structure having heritage value would trigger a Schedule B EA. Given the age of the existing structure, thus would trigger this requirement for the Municipality. A heritage assessment was completed by Golder Associates and determined that the bridge had some heritage value.

Public Works has evaluated the considerations of impact when assessing the possibility of closure. At the present, there were no traffic details available to support the report. Beyond impact to locals, there will be an impact to emergency services, the farming community and our own operations directly impacting response times, the overall level of service and costs of operation. From Bruce Road 15 to Highway 9, Concession 5 and 7 are the only two east-west road networks that access Bruce Road 23. Concession 11, 9 and the North Line do not have opened road accessible to BR23 from Highway 21. During winter months, there are many times Highway 21 is closed limiting drivers ability to commute to or from town on open roads. If the bridge on Concession 5 were eliminated, Sideroad 10 which is a gravel road west of the bridge becomes the only avenue to travel to and from the nearest Concession road and allow a motorist to travel around the closed structure. Neither leg of Sideroad was built to withstand the traffic volumes anticipated. Additionally, with the Waste Management Centre adjacent to this location we see a high volume of traffic to the facility. Asking people to use Highway 9 or 21 to commute with trailers at reduced speeds is unrealistic and imposes a traffic safety issue on those Provincial Highways; Concession 5 is best suited for this traffic.

If Council is considering closure of structures in the Municipality, a tool to help make informed decisions would be consideration of a master plan review. With 83 structures under the OSIM criteria, and 9 within the town of Kincardine, we have 74 structures in a rural to semi urban environment. Staff

and Council could group structures by type, geographical area or current condition in determining those that would be further evaluated for future deliberations. Closing one structure without assessing the impact of adjacent roads/structures, traffic patterns, and overall cost of operation may influence decisions not fully understood.

The Queen Street structure was noted as a secondary viable consideration. This structure is vital to the town of Kincardine and how traffic patterns function. Council can elect to consider a rehabilitation to extend the current service life estimated at 25-30 years, or do nothing leading to replacement in the next 5-10 years.

Given the financial impact of the two projects, the Browns Hill project more closely matches the funding need criterion of the grant application.

**Community Plan and Integrated Community Sustainability Plan (ICSP)
Considerations: N/A**

Financial Implications: N/A

Committee discussed need to consult with public before making decision on closure of Browns Hill Bridge, the options for the grant application, other possible projects such as surface paving, the priorities of the options, criteria for the funding program, etc.

Resolution #04/15/19 C O W - 06

Moved by: Marie Wilson

Seconded by: Gerry Glover

THAT C O W recommend Council accept recommendation as set out in report and consider as a Matter Arising from Committee of the Whole.

Defeated.

Resolution #04/15/19 C O W - 07

Moved by: Randy Roppel

Seconded by: Dave Cuyler

THAT C O W recommend Council direct Staff to make application for Queen Street Bridge under the ICIP funding program and consider as a Matter Arising from Committee of the Whole.

Carried.

8.2 Mayor's Update

Mayor Eadie provided an update on EPCOR, overview of Nuclear Innovation Institute pamphlet, SureStay Best Western restaurant opening again, Minister of Municipal Affairs and Housing Steve Clark Housing Supply Action Plan.

9.0 CONSENT AGENDA

Items listed under the Consent Agenda are considered routine and are enacted in one motion as a Matter Arising. The exception to this rule is that a Council member or the Chief Administrative Officer may request one or more items to be removed from the consent agenda for separate discussion and action.

1. Communications 5.3 e) Bruce County Steering Committee participation – Bruce County Land Evaluation and Area Review (LEAR) Study

Opportunity for Council members to apply for Committee was noted.

10.0 ADJOURNMENT

Resolution #04/15/19 C O W - 08

Moved by: Maureen Couture

Seconded by: Bill Stewart

THAT this C O W adjourn at 6:29 p.m.

Carried.

Original Signed By
Mayor – Anne Eadie

Original Signed by
Clerk – Donna MacDougall